

# TREE MAINTENANCE CONTRACTOR LICENSE APPLICATION



# EAGAN

3830 Pilot Knob Road, Eagan, MN 55122  
Phone : (651) 675-5000 Fax: (651) 675-5012  
cityclerk@cityofeagan.com

License Fee: \$25

License Term: January 1 to December 31

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: ( ) \_\_\_\_\_

Alternate Phone: ( ) \_\_\_\_\_

Names of employees performing tree maintenance work: \_\_\_\_\_

*If necessary, attach an additional sheet.*

Vehicles to be used for tree maintenance work:

Make/Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate Number \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate Number \_\_\_\_\_ State \_\_\_\_\_

Make/Model \_\_\_\_\_ Color \_\_\_\_\_

License Plate Number \_\_\_\_\_ State \_\_\_\_\_

*If necessary, attach an additional sheet.*

Types of equipment to be used: \_\_\_\_\_

Minnesota Tax Id: \_\_\_\_\_

Federal Tax Id: \_\_\_\_\_

Company or staff certifications:

ISA

TCIA

Other, please describe: \_\_\_\_\_

Will you provide chemical application services related to tree health or disease control?

Yes

No

If yes, please provide your pesticide applicator license number \_\_\_\_\_

**General Liability Insurance**

Please submit a certificate of liability insurance with the following minimum coverage:

- \$100,000 for bodily injuries to one person from one accident
- \$300,000 for injury of two or more persons
- \$200,000 for damage or destruction of property

The Certificate must list as a certificate holder: City of Eagan, 3830 Pilot Knob Road, Eagan, MN 55122.

**Workers Compensation Insurance**

Worker's Compensation Insurance Provider: \_\_\_\_\_

(Not the insurance agent)

Policy Number \_\_\_\_\_ Dates of Coverage: \_\_\_\_\_ to \_\_\_\_\_

OR

I am not required to have workers' compensation liability coverage because:

- \_\_\_\_\_ I have no employees
- \_\_\_\_\_ I am self-insured
- \_\_\_\_\_ I have no employees who are covered by the workers' compensation law (these include: spouse, parents, children and certain farm employees)

**License Holder Expectations**

When working within the city of Eagan, license holders shall observe and understand current industry standards for tree care and safety (ANSI A300 & Z-133), comply with local, county, state, and federal regulations, and provide reasonable safety measures to protect all Eagan property interests (Public & Private), including:

- o Preventing worksite injuries through the use of appropriate personal protective equipment (PPE).
- o Providing traffic and pedestrian control around the worksite, including signage and/or traffic control devices.
- o Minimizing disturbances to traffic flow and obtaining any permits required to obstruct traffic or for temporary lane closures.
- o Limiting the amount of time equipment, vehicles, tree debris, etc., are stored in the right-of-way and providing timely cleanup.
- o Minimizing damage to public infrastructure. (Street and trail surfaces, curbing, boulevard turf, underground utilities, etc.)
- o Utilizing best management practices to promote tree health, reduce damage to adjacent trees, and protect the tree canopy in Eagan for future generations.

**We have read and agree to follow the above rules to the best of our ability. Furthermore, we understand that failure to comply may result in license suspension.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

You may subscribe to receive an electronic notification from the City of proposed ordinances by signing up for an email update on the City's website at [www.cityofeagan.com/subscribe](http://www.cityofeagan.com/subscribe).

**Tennessee Warning**

Minnesota law requires that you be informed of the purposes and intended uses of the information you provide to the City of Eagan (the City) during the permit application process.

Any information about yourself that you provide to the City during the permit application process will be used to identify you as an applicant and to assess your eligibility to receive the permit for which you applied. If you wish to be considered for a permit, you are required to provide the information requested on the permit application. If you refuse to supply information requested by the City, it may mean that your application will not be considered.

**I have read and agree to all ordinances associated with this Tree Maintenance Contractor License. I certify that I have read the above questions and that the answers are true and correct to the best of my knowledge.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date